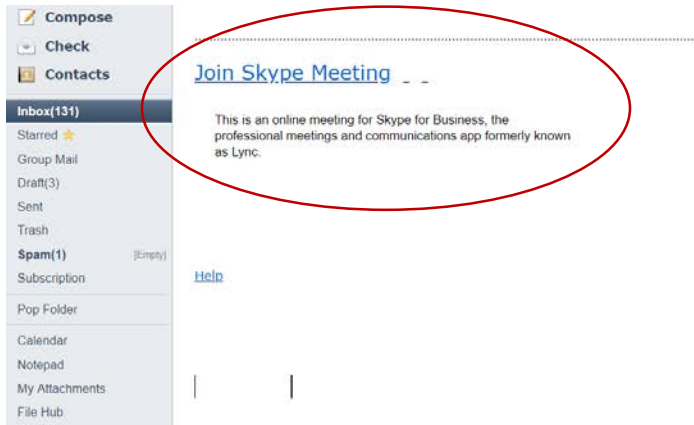
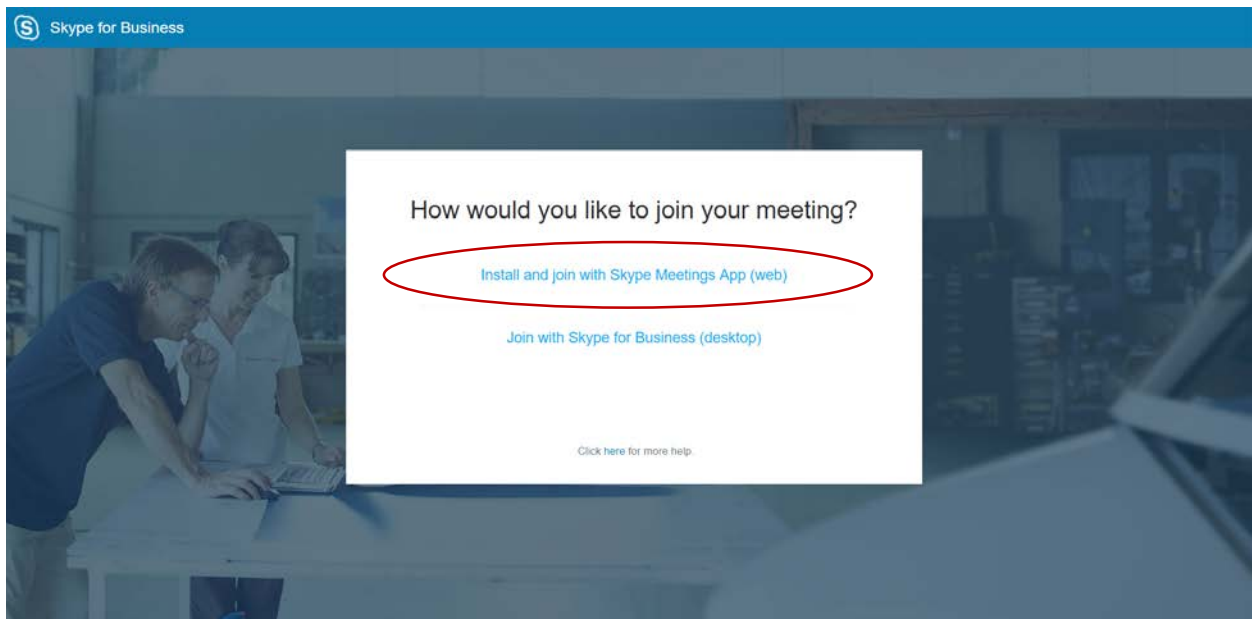


I. Join the meeting:

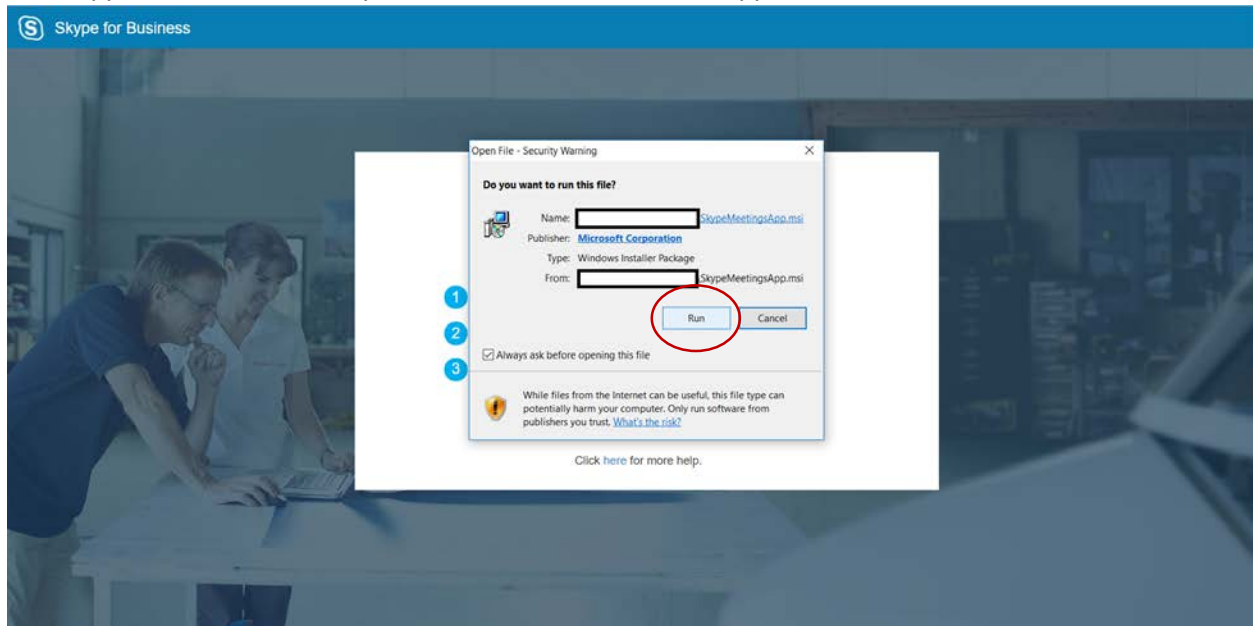
Click “Join Skype Meeting” from the meeting email:



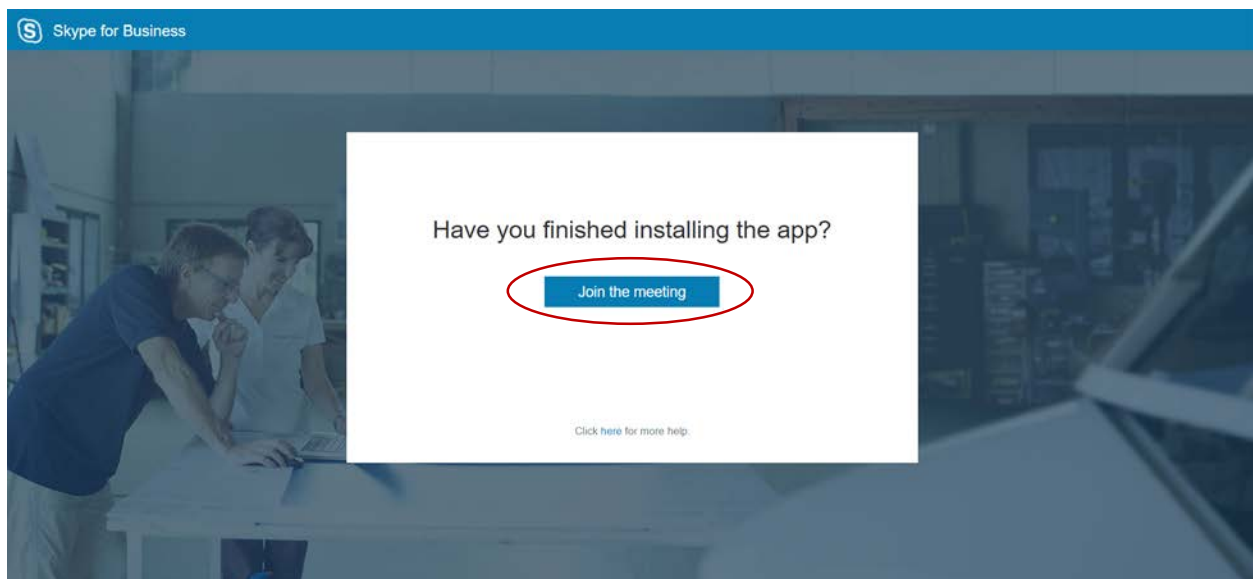
Choose “Install and join with Skype Meetings App (Web)”:



Then App will be automatically downloaded. Please run the App:



And click "Join the meeting" after installation is done.



Type your name to join the meeting:

Skype Meetings App

English

Welcome

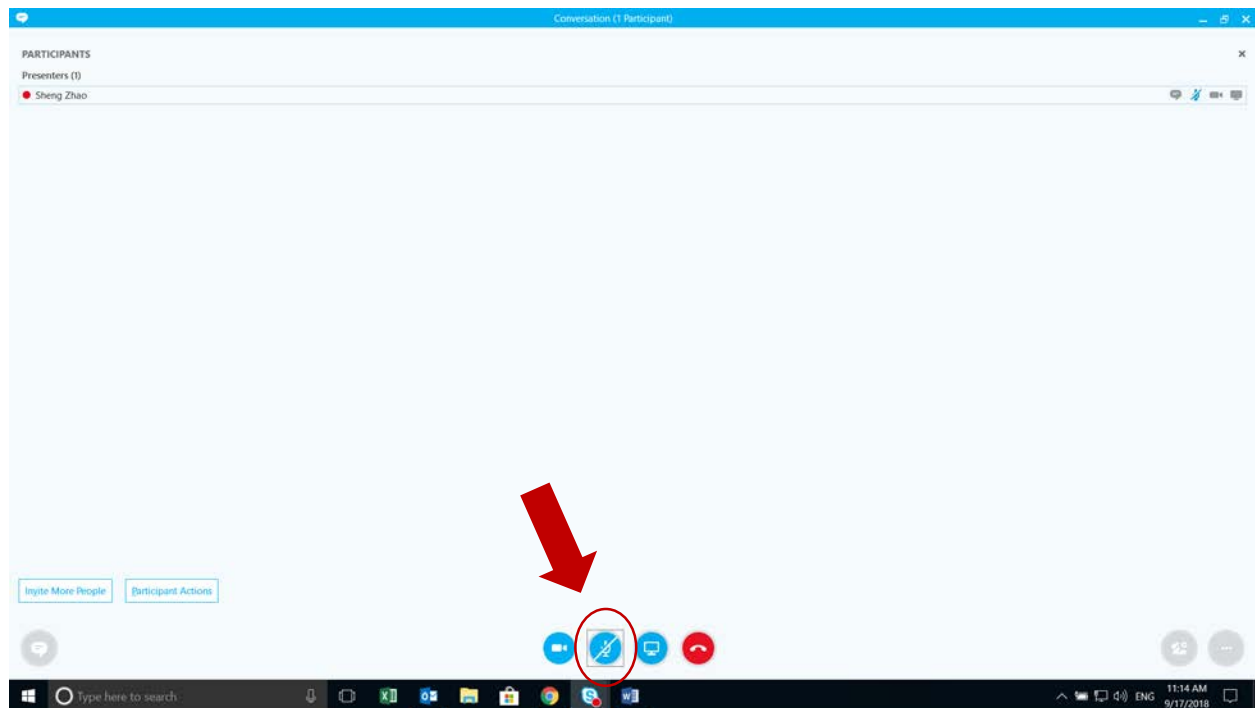
Enter your name

[Sign in if you have an Office 365 account](#)

[Use my Skype for Business desktop app instead](#)

II. During the meeting:

2.1 Mute your audio



2.2 To raise questions:

Click the IM icon and the message box will be popped out.

